

KITCHEN DUTIES FOR SUNDAY MORNING COFFEE SERVERS

Turn on the dishwasher

Make coffee = both regular and decaf

Coffee and filters under counter

Measuring cups in drawer next to coffee pots

Directions for making coffee above coffee pot

Lemonade mix in kitchen in cupboard under center island

Pitchers in cupboard between sink and dishwasher

If you need plates for treats they are located under center island on stove side

Juice glasses under serving counter in Fellowship Hall

Larger glasses in cupboard above sink in Fellowship Hall

Coffee cups under coffee pots on racks

AFTER COFFEE HOUR:

Turn off warmers on coffee pots (green light stays on)

Clean coffee pots by draining over sink, rinse out, DRAIN

Empty coffee basket grounds and rinse (check for residue coffee under lip of basket)

Wash cups/glasses/silverware in dishwasher

Water pitchers/carafes/plastic plates should be washed by hand

Rinse coffee carafes and stand upside down on towel to dry

Return clean cups and glasses to proper cupboards/racks including those you just washed

BEFORE LEAVING MAKE SURE DISHWASHER IS TURNED OFF,
WARMER LIGHTS ON COFFEE POTS ARE OFF, NO DISHES LEFT IN
DISHWASHER.

CLOSE FELLOWSHIP HALL AND KITCHEN DOORS

THANK YOU FOR SERVING TODAY!